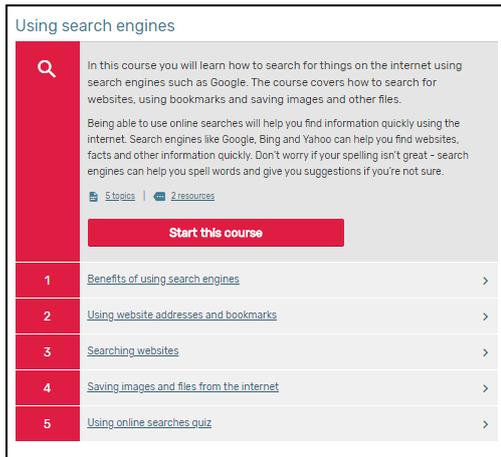
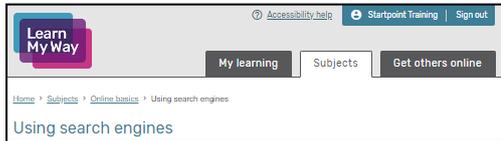
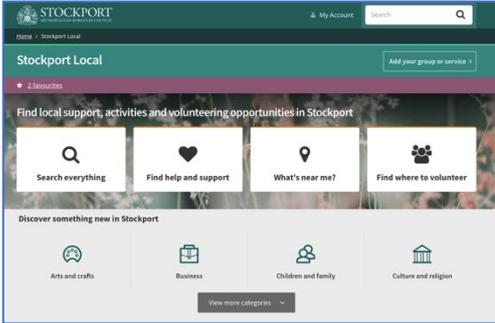
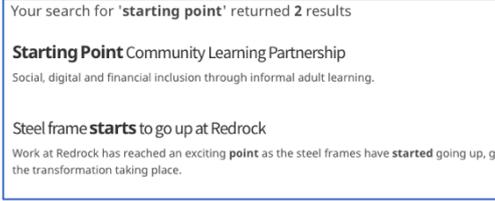
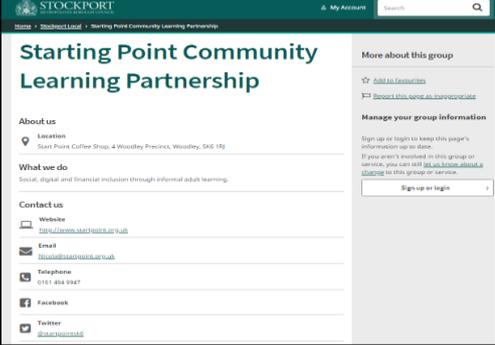


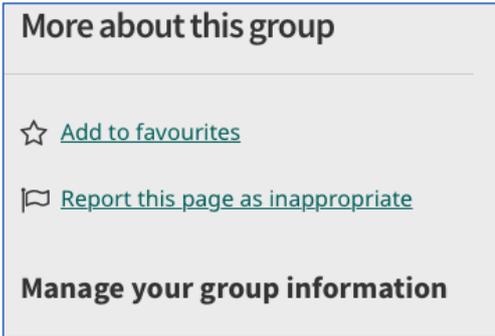
Using search engines

<p>This session will see us look at different search engines and search functions, help us identify accurate information and bookmark our favourite websites.</p>		
1	<p>Searching the internet for information is arguably the most common use of the world wide web. Google, the most well-known search engine, now processes over 40,000 search queries every second. That's 3.5 billion searches a day and over 1.2 trillion a year worldwide! In the 20 seconds it takes to read the previous information Google has had 800,000 searches, and Google isn't the only search engine out there!</p>	
Q1	<p>Can you name any search engines other than Google?</p>	<p>Answer:</p>
2	<p>What is a search engine?</p> <p>As a group, we are going to try and answer some questions around searching for information online. If, as a group, we aren't sure of any of the answers, don't worry as we will learn the answers throughout the course of this session.</p>	<ol style="list-style-type: none"> 1. Why would you use a search engine? 2. Is all information accurate? 3. What are the differences between a search engine and a search function?

<p>3</p>	<p>Learn My Way</p> <p>We are now going to sign in to our Learn My Way accounts. To do this, you need to open your browser and enter www.learnmyway.com in to the address bar and press enter.</p>	
<p>4</p>	<p>Signing in</p> <p>Now we're on Learn My Way, we need to click on 'Sign in' in the top right-hand corner and enter your details into the corresponding boxes.</p>	
<p>5</p>	<p>Searching the internet</p> <p>Now we are signed into Learn My Way, we are going back in to the 'Online basics' section and clicking on 'Using search engines' and then clicking on 'Start this course'.</p>	
<p>6</p>	<p>Logging out</p> <p>Once we've completed the course, we need to 'Sign out' of our Learn My Way account. The option to do this is in the top right-hand corner of the web page.</p>	

Q2	<p>Google Quiz</p> <p>Now we've had a look at search engines, we are going to put our search engine skills to the test with a quick quiz where Google is your best friend!</p>	<ol style="list-style-type: none"> 1. What are the opening times for the Hat Works? 2. Who opened Stockport Town Hall in July 1908? 3. How many bus stops are along the 192 bus route from Manchester to Hazel Grove? 4. How many bricks were used when constructing the Stockport Viaduct? 5. What is the maximum attendance figure for Edgeley Park? 6. How many libraries are there in Stockport? 7. What is the approximate population of Stockport? 8. What 2 rivers join to form the River Mersey? 9. Stockport is twinned with a town in France and a town in Germany. What are they called? 10. Indie pop band, Blossoms, are from Offerton, Stockport. Where did they get their name from?
7	<p>Task 1</p> <p>Mentioned in the Learn My Way course was the ability to bookmark/favourite a website on your device. This gives you quicker access to websites you visit frequently and can also help you remember which websites you found certain information from. We are going to have a go at bookmarking/favouriting the 5 websites on the right-hand side.</p>	<ol style="list-style-type: none"> 1. www.learnmyway.com 2. www.startpoint.org.uk 3. www.stockport.gov.uk 4. www.stockporthomes.org 5. www.stockporttpa.org.uk
Q3	<p>What's the difference between favourites and bookmarks?</p>	<p>Answer:</p>

<p>8</p>	<p>Task 2</p> <p>We've used our search engine skills and bookmarked some websites. Now we are going to use a search function.</p> <p>Firstly, we need to open our browser and enter www.stockport.gov.uk/groups This will take us to the Stockport Local website, where you can find out information about a variety of community and voluntary organisations in Stockport.</p>	
<p>9</p>	<p>Search Function</p> <p>Now we are going to use the search function on the website to search for a particular group. In the search function type 'Starting Point' and then click on the magnifying glass to begin the search.</p>	
<p>10</p>	<p>Selecting the right link</p> <p>Once you've clicked on the magnifying glass, you'll be shown 2 options like in the image on the right. The one selected is the option we are going to select by clicking on it.</p>	
<p>11</p>	<p>Favouriting</p> <p>Your screen should look like the image on the right-hand side listing details about Starting Point Community Learning Partnership including what they do, their location and how to get in touch. Stockport Local contains</p>	

	<p>information pages like this on many organisations and groups in Stockport.</p> <p>To favourite our current web page and be able to get back to it quicker whilst using Stockport Local, we need to click on 'Add to favourites'.</p> <p>You'll know you have been successful when your screen has a purple band across it and the star is black and the words have changed, it should now say 'Remove a favourite'.</p>	
<p>12</p>	<p>Shutting down</p> <p>Lastly, we need to shut down our devices. This prevents the battery from running out and, in cases where the device requires a password, makes them more secure.</p> <p>Laptops and touchscreen devices (tablets and smart phones) turn off in different ways. Those using laptops need to go to the Windows icon in the bottom left hand corner, before clicking the power symbol and clicking 'Shut down'. Learners with touchscreen devices need to press and hold the device power button and select the option to 'Turn off' or 'Shut down'. Doing this process wrong can result in damaging your device so it's really important to get this process right.</p>	