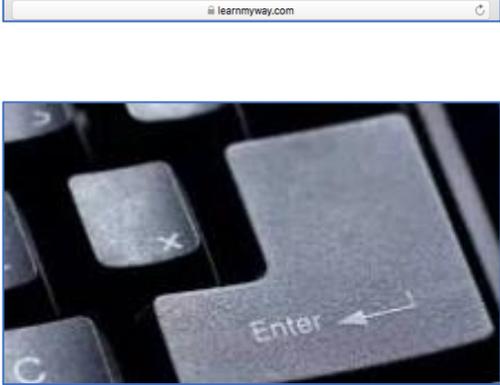
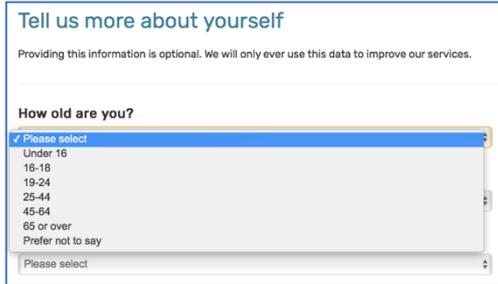
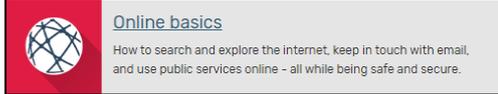
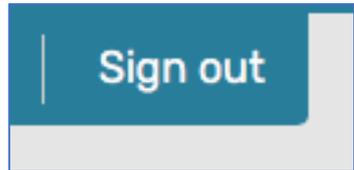


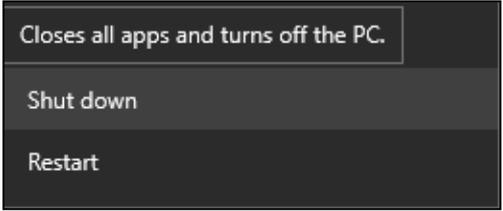
**Using the internet**

**This session is based around understanding what the internet is, beginning to surf the web and create a Learn My Way account.**

<p>1</p>	<p><b>What is the internet?</b></p> <p>Whether it be insuring your car, ordering your Christmas presents online or checking your emails, the internet is fastly becoming a part of everyday life.</p> <p>According to the dictionary the internet is '<i>a global computer network providing a variety of information and communication facilities, consisting of interconnected networks using standardised communication protocols</i>'. But what does the internet mean to you?</p> <p>Work in pairs and write down on post-it notes, what the internet means to you.</p>	
<p>Q1</p>	<p>What is the internet?</p>	<p>Answer:</p>
<p>2</p>	<p><b>Learn My Way</b></p> <p>Now we've discussed what the internet is, we are going to create an account on an online learning platform called Learn My Way. It's free and is personalised to each learner and is password protected. Open your browser and enter <a href="http://www.learnmyway.com">www.learnmyway.com</a> into the address bar and press <b>Enter</b> on your keyboard.</p>	

Q2	What is an address bar?	Answer:
4	<p><b>Creating an account</b></p> <p>Now we're on Learn My Way, we are going to 'Register'. Once you've clicked on register, you need to input your information to create an account. Write down your username and a hint to help you remember your password.</p>	
5	<p><b>Personal Information</b></p> <p>Once you have created your account you may be asked to give additional information. This is for the site owners to understand who their learners are. It is your choice to answer the questions. To select an option, click onto the arrows at the end of each field. These are called drop down boxes.</p>	
5	<p><b>Using the internet</b></p> <p>Now we have created our Learn My Way account, we are going to scroll down the page to the group of courses with the title '<b>Online basics</b>'. You'll see 5 courses listed.</p>	
Q3	What are the 5 courses that make up 'Online basics'?	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> </ol>

<p>6</p>	<p><b>Ready, steady, GO!</b></p> <p>We've got our account set up and ready to go.</p> <p>We now need to click on 'Using the internet' and then click on 'Start this course'.</p> <p>We are going to work our way through all the modules in this course (About the internet, Getting around online, Playing by the rules and a Using the internet quiz).</p>	 
<p>7</p>	<p><b>Using Learn My Way</b></p> <p>When using Learn My Way, there are various different controls to help you navigate through the individual modules. If you are struggling, ask a volunteer and they'll help.</p>	
<p>8</p>	<p><b>Setting some ground rules</b></p> <p>As the digital world grows, it is becoming increasingly more important to understand the do's and do nots of the online world. At different points throughout the sessions, we are going to take time out to create a set of rules and add to them every week.</p> <p>Using post-it notes, come up with some suggestions and we'll begin to create a class wide set of rules.</p>	
<p>9</p>	<p><b>Signing out</b></p> <p>Now we've created some ground rules and completed our first course on Learn My Way, it is time to sign out of our account.</p>	

	<p>It is important to ensure you always sign out of any account you are using online, especially in cases where multiple people share the device.</p> <p>To sign out of Learn My Way, scroll up to the top of the screen and click on the 'Sign out' option.</p>	
<p>10</p>	<p><b>Shutting down</b></p> <p>Lastly, we need to shut down our devices. This prevents the battery from running out and, in cases where the device requires a password, makes them more secure.</p> <p>Laptops and touchscreen devices (tablets and smart phones) turn off in different ways. Those using laptops need to go to the Windows icon in the bottom left hand corner, before clicking the power symbol and clicking 'Shut down'. Learners with touchscreen devices need to press and hold the device power button and select the option to 'Turn off' or 'Shut down'.</p> <p>Doing this process wrong can result in damaging your device so it's really important to get this process right.</p>	  

Notes:

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