










## Safety - Best practice

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| 1                      | Using your search engine, <b>Search</b> for email safety tips. <b>Locate</b> the Digital Unite website and name 5 email safety tips from this website.<br><br>1.<br>2.<br>3.<br>4.<br>5.   |    |
| Q1                     | If you received an email from your bank wanting to discuss your bank account, what should you do?  | Answer:  |
| 2                      | The passwords you use online are intended to protect your personal data, so it's important to choose ones that are difficult for other people to guess. However, they also need to be easy for you to remember, preferably without having to write them down.<br><br><b>Using</b> the Digital Unite website, <b>locate</b> the search box and type ' <b>How to choose a password?</b> '. <b>Read</b> the tips about creating a password. |  |
| 3                      | Using your search engine, <b>search</b> for the following website:<br><br><a href="https://www.getsafeonline.org">https://www.getsafeonline.org</a><br><br><b>Select</b> the link 'Protecting your computer' and then <b>select</b> 'passwords'. This will show you useful information about the risk of having a weak password.   |  |





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| Q2 | Which of the following passwords is the most secure?<br>1. laurapassword<br>2. LAURAPASSWORD<br>3. L4uraP455w0rd<br>4. MdicLSi3yo  | Answer  |
| 4  | How to protect yourself from identity theft/ fraud.<br><br>Using the same website, <a href="https://www.getsafeonline.org">https://www.getsafeonline.org</a> , <b>select</b> the link protecting yourself. Now <b>select</b> 'Fraud'. NatWest have provided advice on how to avoid identify fraud. |     |
| 5  | <b>Scroll</b> down the page until you see this image. <b>Drag</b> the blue circle all the way over to the right. There are 11 different types of fraud.  |     |
| Q3 | What can happen if you have a weak password?   | Answer  |
| 6  | <b>Select</b> 'protect yourself' to find out more information. <b>Close</b> the small information screen, now <b>select</b> one of the other options to view how you can protect yourself.   |   |
| Q4 | What could potentially happen if I don't update my software including my antivirus?  | Answer  |
| 7  | Software updates should be performed when you receive a notification. On an Apple product you generally have a number on your settings icon. On laptops you may have a notification flag or square at the bottom right of the screen.  |  |



