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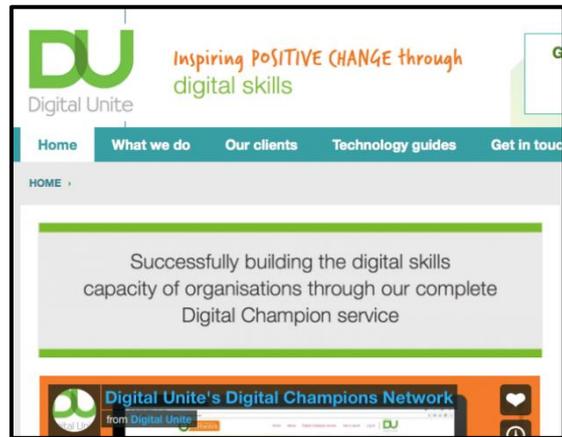
Using Digital Unite Technology Guides

Introduction

1 The internet contains a wealth of information, good and bad. Over the next few sessions we will be looking at a variety of websites that can help you learn new skills.

Today, we will start with digital skills by looking at how we can use the **Digital Unite** website to access different technology guides.

In subsequent sessions, we will have a recap of **Learn My Way**, watch tutorials on **You Tube** and explore the new **Idea** website.



2 **Digital Unite** offer over 400 different guides covering a whole host of topics and that are free to access.

Written by subject matter experts and updated daily, the guides are perfect for supporting people with digital skills or improving knowledge.

To access the **Digital Unite** website

- Open your internet browser
- Type www.digitalunite.com in the URL field
- Press **Enter** on your keyboard





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3	<p>Knowledge Check</p>	<p>(1) What internet browser do you use?</p> <p>(2) What is a URL?</p> <p>(3) What does the padlock represent next to the website address?</p>
4	<p>Once on the Digital Unite website, locate the Technology Guides tab on the navigation bar, and select it by clicking once.</p> <p>When you are on the Technology Guide page, scroll down to view the different categories of guides.</p> <p>Each heading is a hyperlink and by selecting the link, it will take you to another web page.</p> <p>Try it yourself: Select TV & video and then Online TV & films. Can you see the BBC guide? Select it to open your how to instructions.</p>	<div style="border: 1px solid black; padding: 5px;"> <p> Computer basics It's easier to get to grips with computers than a lot of people think. Here's how to get started.</p> <hr/> <p> Creating documents Easy-to-follow guides on using Microsoft Office programs.</p> <hr/> <p> Email & Skype Staying in touch has never been easier or cheaper. These easy-to-follow guides will help you take advantage.</p> <hr/> <p> Using the internet These guides will give you all the tools you need to become a confident internet user, surfing the web with aplomb.</p> <hr/> <p> Hobbies & interests Find out just how easy it is to make the most of the many exciting, fun and useful things that the internet has to offer.</p> <hr/> <p> Music & audio Music, audiobooks - you name it, it's all on the internet and really easy to get hold of and download. Here's how.</p> </div>
5	<p>You have used a number of links to access this particular page. You can return to the home page in one of three ways.</p> <p>The navigation bar: In the same way you accessed</p>	



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the **Technology Guides** in the first place, you can click onto the green navigation bar to take you back.

The back button:

As with any other website, you can always use your browser's back button. Remember if you have clicked through a few pages, you might need to use the back button more than once.

Breadcrumb trails:

Can you think of a childhood story that lends itself to naming this website function? A breadcrumb trail is a string of steps that you have taken to get to the page you are on. This feature isn't available on all websites but it is here.



Technology guides



HOME › GUIDES ›



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<p>6</p>	<p>In addition, to using hyperlinks to find your way round digitalunite.com, there are also links on the right hand side. These change regularly and list the Newest guides and the Most read guides.</p> <p>Have a look at one that appeals to you by clicking on the subject title. Once you have looked at a guide use the breadcrumb trails to go back to the Technology guides page.</p>	
<p>7</p>	<p>Another way of accessing a guide is by using the search bar on in the right hand corner.</p> <p>Have a go by typing Netflix in the search bar and selecting GO.</p>	
<p>8</p>	<p>Try it yourself:</p> <p>Using one of the above ways to accessing these guides, try and find the Best... medical websites guide.</p>	

