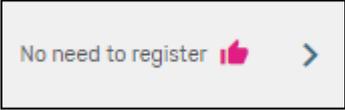
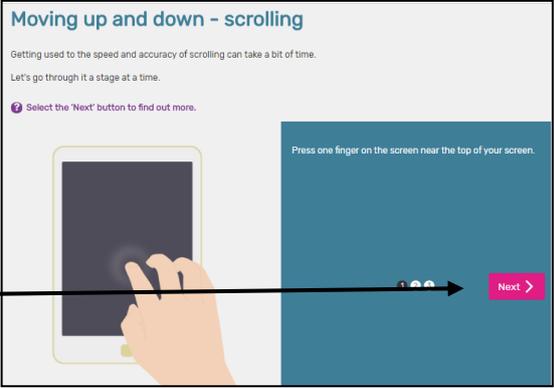
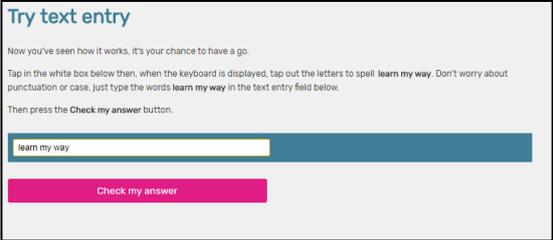
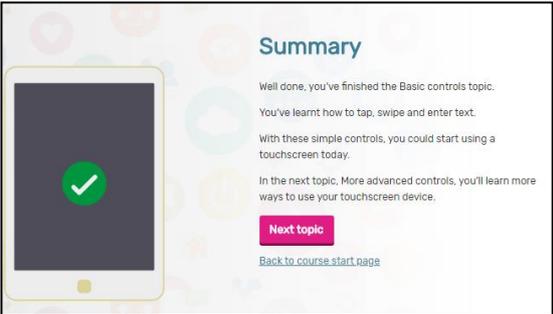


Session Booklet – Learn My Way

In this session we are going to look at Learn My Way (LMW). LMW is an online learning platform, ran by the Good Things Foundation, that allows you to explore many different aspects of the digital world, in your own personalized account and at a time and pace that benefits you. It is completely free to access – all you need to do is remember your username and password!

Learn My Way		
1	<p>Firstly, we need to access the Learn My Website. To do this we need to open an internet browser and enter www.learnmyway.com into the address bar and press enter.</p>	
<p>Knowledge check – Where is the address bar on the internet browser you use?</p>		
2	<p>Now we are on the LMW website, we will have a look at some of the courses that they offer. Don't worry – you can have a look at some of their online resources without registering to create an account.</p>	
<p>Knowledge check – What is an 'account' and what information is needed to create one?</p>		
3	<p>If you scroll down the homepage, you'll see a table of the courses you can access through LMW. If we haven't registered, the only courses we can access are the 'Using your computer or device'. Left click on the title and it will take you into the course to view the modules that make up the course itself.</p>	

<p>4</p>	<p>Now you can see the modules, can you see the ones that have this symbol next to them?</p>  <p>These modules can be completed without having to create a Learn My Way account. If you are using a laptop, left-click on either 'Using a keyboard' or 'Using a mouse'. If you are using a tablet computer or a smartphone, tap on 'Using a touchscreen'.</p>	
<p>5</p>	<p>Once you've selected the individual module, you'll be given a break down of the module itself and what it will cover, how many topics it contains and if there are any resources attached to it.</p> <p>To begin the course, left-click or tap on 'Start this course'.</p>	
<p>6</p>	<p>Once the course starts, there are a few interactive buttons you'll need to click or tap to progress your way through the course. These rules apply regardless of the course or if you are registered or not.</p>	
<p>Knowledge check – what's a button?</p>		

<p>7</p>	<p>Rules</p> <ul style="list-style-type: none"> To progress from one page to another, you must click/tap 'Continue' at the bottom of the screen. If 'Continue' is greyed out, you haven't completed all the necessary steps. Some courses need you click/tap through a carousel of images and information to progress. To do this, you need to click/tap on 'Next'. Learn My Way will ask you various questions to test your knowledge of a subject. If you feel you have completed the task or provided a correct answer, left-click or tap on 'Check my answer'. If you have completed the task correctly, you'll be able to continue on. If you haven't answered or completed the task correctly, it will require you to re-do the task or re-answer the question until you get it correct. 	  
<p>8</p>	<p>Once you've completed a part of a course, you'll be greeted with a summary of the topic before being able to move on to the next topic by clicking or tapping on 'Next topic'.</p>	

<p>Task</p> <p>Complete the course you have started.</p> <p>(‘Using a keyboard’, ‘Using a mouse’ or ‘Using a touchscreen’).</p>	
<p>H</p> <p>If you wish to create an account on Learn My Way, it is free to do so.</p> <p>Remember – the word account relates to the fact it is your personalised, password protected space. It doesn’t require banking details.</p>	<p>The only details the creation of a Learn My Way account needs is:</p> <ul style="list-style-type: none"> • Your name – this helps Learn My Way generate a username which is one half of your account log-in information. • A way of contacting you – this is in case you try to reset your password. If you input an e-mail address or mobile phone number, the reset can potentially be done during the session. If you enter a landline number or your postal address, then the reset won’t be able to be completed in session. • The centre code for the organisation you received the training at. Our centre code is 3421042. • If you already have an account, it is possible to reset the password if you know what your username was. If you can’t speak to a volunteer or tutor and they’ll talk you through the steps we can take to help. Try not to create multiple accounts as it can make finding your information difficult!